



Dear Sir / Madam

I write to inform you that a Meeting of the Licencing Committee will be HELD REMOTELY VIA VIDEO-CONFERENCE on Thursday, 24 February 2022 at 9.30 am for the transaction of the following business:

1. **Apologies**
2. **Disclosure of Personal and Prejudicial Interest**
3. **To confirm the minutes of a meeting of the Licensing Committee (Statutory Committee) held on 16 September 2021 (Pages 3 - 4)**
4. **General Update (Pages 5 - 10)**

A Translation Services will be provided at this meeting and those present are welcome to speak in Welsh or English at the meeting.

Yours faithfully

A handwritten signature in black ink that reads 'L Edwards'.

Miss Lowri Edwards
Corporate Lead Officer: Democratic Services

To: Chairman and Members of Licencing Committee
The remaining Members of the Council for information only.